



NCA DARFUR PROGRAMME

DONOR LIAISON OFFICER

NYALA, DARFUR – SUDAN

£23,639 to £25,647

12 month unaccompanied contract

Closing Date: 13 October 2008

CAFOD, on behalf of Action by Churches Together (ACT) International and Caritas Internationalis, is seeking a Donor Liaison Officer for the NCA Darfur Programme. ACT and CI have been working together in Darfur to support the people caught up in the crisis through a partnership formed in July 2004, providing support to Norwegian Church Aid who manage the NCA Darfur Programme in Sudan. CAFOD, as the lead Caritas agency, takes specific responsibility and support for recruitment of international personnel and seconds these staff to NCA.

The NCA Darfur Programme is a multi-sector operation undertaken by a consortium of four implementing members; the NCA operational component; the Sudan Council of Churches (SCC) component; the Sudanaid (Caritas Sudan) component; the Sudan Social Development Organisation (SUDO) component. The NCA Darfur programme is implemented in numerous locations across south and west Darfur. The sectors covered are Water & Sanitation, Health & Nutrition, School Support, Agriculture, Peace Building and Emergency Response. In 2008, we are assisting more than 250,000 people with a budget of US\$13 million.

The Donor Liaison and Supporter Communications Officer will be responsible for: a) ensuring effective communications with donors in all matters relating to programme funding including applications for funds and reporting, b) for providing effective communications to programme supporters and the ACT and Caritas networks, through writing reports from the field for publication on websites and email circulations to supporters, and c) for training a Sudanese counterpart on the communications aspect of the role with the aim that he/she will eventually take on responsibility for providing communications materials for use in the networks.

The post holder will have excellent writing skills, able to produce both reports for donors and programme updates for a wider audience. Experience of working for and understanding of humanitarian organisations working in complex emergency interventions is essential, with proven experience of managing external donor contractual requirements. Excellent numeric and financial skills, including experience of working with complex budgets, combined with excellent verbal and written communication skills in English are key. Strong, wide ranging personal qualities such as self motivation, teamworking and flexibility will be a critical factor for success.

To apply: Please find a full job description and application form at the CAFOD website <http://www.cafod.org.uk/jobs/international>. Further information on the DERO programme can be obtained on the ACT/Caritas website <http://www.act-caritas.org/index.php>

CAFOD is an equal opportunities employer. Recruitment and selection procedures reflect our commitment to child protection.