

The **Caritas Internationalis General Secretariat** is at the heart of the confederation and is the central coordinating and facilitating body for the international organisation. The General Secretariat develops global processes for cooperation and best practice, advocacy and policy positions. It is based in the Vatican City and also has representation offices in New York and Geneva. Under the leadership and management of the Secretary General, it coordinates and supports the work of the member organisations of the Caritas Internationalis Confederation. With a view to strengthening its team, the Caritas Internationalis Secretariat is seeking to recruit a (m/f):

Fundraising Officer

Development and implementation of a fundraising strategy

Your mission: initiate new activities to increase and diversify income

As a senior member of the General Secretariat team, reporting directly to the Secretary General, you will work with the Director of Finance and the Director of Communications to develop and implement an effective fundraising strategy for the General Secretariat. You will conduct research to propose and implement new initiatives that will increase and diversify Caritas Internationalis income. You will grow income over the next five years and improve the sustainability of the Confederation by proactively securing funds from new and existing streams. Targeted donors would typically include major donors, legacies, trusts, corporate fundraising and institutional funding. Once identified, you will manage and develop relationships with donors and prospective donors and will also maintain effective systems to support the fundraising functions. To support your action, you will liaise with the Communications team and external designers to produce fundraising communications. You will also produce regular progress reports for the Secretary General and Secretariat Senior Management Team.

Your profile: experienced fundraiser familiar with major donors

You are educated to a degree level or have equivalent experience and at least three years fundraising experience with a verifiable track record of personal financial targets. You have developed and implemented successful fundraising strategies at least in three of the following areas: corporate, trust, statutory, major donor, events and legacies and you have experience of detailed budgeting and financial information. You initiate and develop easily contact, you have good listening skills and are able to work cooperatively, internally and externally, with people from diverse backgrounds. You demonstrate understanding of and sympathy with the Catholic Church's role in humanitarian and development work and are committed to the Caritas values. You are fluent in written and spoken English and preferably understand French, Spanish and/or Italian.

Our offer: an opportunity to impact on poverty reduction and injustice

This function offers the possibility to actively contribute to the global fight against poverty and injustice in developing and implementing a fundraising strategy for a dynamic and visionary organisation, which is the second-largest aid network in the world. You will represent Caritas towards major stakeholders and will have much flexibility to organise your work in a small, friendly and supportive international team that fosters professional growth. You will be based in Rome and will travel occasionally. Your salary will be commensurate with your experience and free of taxes.

Please send your application to Mercuri Urval Belgium at mub.be@mercuriurval.com mentioning reference number 48.8356